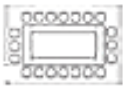




## Meeting Room Information

With 1,200 square feet of elegantly-appointed meeting space, our hotel is the perfect location for your next function. Whether you are planning a corporate training seminar or hosting an intimate family gathering, our professional staff will need your meets with outstanding food & beverage, state-of-the-art Audio-Visual, and personal service.

We offer the following seating arrangements & capacities:



### Conference or Hollow Square

36 Guests

Appropriate for interactive discussions and note-taking sessions. Ideal for depositions, mediations, board meetings, and strategic-planning meetings. (3 per table = 36)



### U-Shape or T-Shape

30 Guests

These are best for interaction with a leader seated at the head of the set-up. Audio-Visual is usually placed at the open end of the seating. (3 per table = 30)



### Banquet Rounds

80 Guests

Ideal for your small group discussions or team-building exercises. Also used for social functions such as luncheons, rehearsal dinners, and birthday parties. (8-10 per table)



### Theater

80-100 Guests

Appropriate for large sessions, seminars that do not require note-taking, and seminars. This is a convenient set-up to use before breaking into discussion or role-playing groups because chairs can be easily moved.



### Classroom

40 - 60 Guests

The most desirable setting for formal learning. Tables provide attendees with space for spreading out material and taking notes. (3 per table = 60 or 2 per table = 40)

### Reception

80 Guests

Stand-up social function where food and beverage are served buffet-style. Small cocktail tables and limited seating allow for socialization among attendees.

**Additional Audio-Visual equipment available for a nominal fee.**

**\$750.00 ++**

**(tax and service charge)**